

NIGERIAN INSTITUTE OF ADVANCED LEGAL STUDIES

INVITATION TO TENDER

The Nigerian Institute of Advanced Legal Studies cordially invites contractors, Dealers and Sellers of repute to bid for the supply of the listed items divided into six (6) Lots selected for purchase for the Institute Offices, Library and Research Department.

LOTS

LOTS 1 Furniture and Office Equipments;

- a. Chairs – Executive leather swivel chair, visitors chairs, tables.
- b. Book shelves – polished wooden book shelves
- c. venetian Blinds (Vertical) sample should be submitted along with application
- d. Doors (wooden)
- e. Wall wooden cabinet
- f. Rug.
- g. Felting of Institute building roof, Lagos office

LOT 2 Refrigerator and Airconditioner:

- a. 2 HP Panasonic Airconditioner (Split Unit)
- b. 1¹/₂ HP Panasonic Airconditioner (Window Unit)
- c. Haier Thermocool – HR – 170T

LOT 3

1. Wireless Internet services
2. Computerization of Bursary Department
3. Video Conferencing

LOT 4 Printers and Anti Virus

- a. HP DeskJet 2050 (print, Scan and copy)
- b. HP Laser Jet 500 printer
- c. HP LaserJet 5 printer (Black & white mirror pages (A4 paper size)
- d. 3 users Anti Virus

LOT 5 Library Automation and Data Access items;

- a. Lexis Library (Full Library)
- b. Law Pavilion (for 15 users)
- c. Nigerian Weekly Law Reports
-Back Copies
- d. Working Tools
-Moys Classification Scheme
-Library of Congress Subject Headings
-LC Classification Schedules

LOT 6

- (a) Computerization of Bursary Department
- (b) Training of Operators
- (c) Supply of Software

TENDER QUALIFICATION REQUIREMENTS:

1. Evidence of registration with Corporate Affairs Commission (C.A.C);
2. Tax Clearance for three (3) consecutive years;
3. Proven evidence of excellent performance in similar works executed;
4. Professional and Technical qualification to carry out procurement;
5. Evidence of financial capacity;
6. Adequate personnel to perform the obligations of the procurement;
7. Legal capacity to enter into procurement contract;
8. An Affidavit disclosing whether or not any officer of the relevant committees of procurement is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information contained in its bid are true and correct in all particular;
9. Evidence of remittance of Pension Fund Contribution in line with section 16 sub-section 6(d) of Public Procurement Act 2007.
10. Evidence of registration as a contractor in the Institute (where a Contractor have not registered with the Institute it can be done on submission of bid).

SUBMISSION OF TENDERS:

Tenders should be enclosed in a self addressed and stamped envelope and should indicate at the right hand corner of the envelope, the Lot that is the subject of the tender.

A comprehensive profile of the vendor should be enclosed in an envelope addressed to:

Institute Secretary
NIALS, University of Lagos
Campus, Akoka-Yaba,
Lagos.

Completed tender must be submitted on or before 12:00 pm on 26th September, 2011. Any tender received after this deadline will not be considered

For more information please contact this phone number: +2348056363560

**SIGNED
MANAGEMENT**